

## **Option 2 -Web Based Online Payments**

**Make your payments online from the comfort of your own home computer or any other computer with internet connectivity. You decide when, where, and how much to pay every month.**

### **Online Payments Are Easy:**

Log onto our secure website at <http://www.lacda.org>. Click on “My Account”, then select Rent Payment (Public Housing). Enter the amount you wish to pay. Enter the information required, Tenant Identification Number, including bank routing number, (call your financial institution for the nine-digit number), and your checking account or your savings account number. Click submit. You will receive a seven digit confirmation number when process is complete.

### **Frequently Asked Questions:**

- **When Will The Bank Withdraw My Rent Payment?** Your bank account will be debited on the same business day. If payment is made after 4:30 p.m. or the day falls on a weekend or holiday your account will be debited on the next business day.
- **How Will I Know My Balance Due?** You will continue to receive your monthly rent statement. The total rent due on that statement is the amount due for the month. Your balance will also be displayed on screen for your convenience.
- **How Will I Know My Rent Has Been Paid?** Each payment will be clearly identified on your monthly checking/savings account statement from your bank, or credit union. Additionally, each new rent statement will reflect rent payments received.
- **Do I Need To Sign-Up?** No need to sign-up. You are free to pay online at your convenience any time you want. The system does not save previously entered information.
- **What if There Are Not Sufficient Funds In My Bank Account?** Your bank and LACDA will charge fees as is currently the practice with any returned check.
- **Will Lockbox Still Be Available?** Lockbox will not be eliminated. You will continue to receive your monthly statements, and you choose your desired payment method every month. **Have Other Questions?** Please contact your Manage